

Approved Minutes of the
Chesterfield Township Library
Regular Board Meeting
April 18, 2018

Library Board President Murney Bell called the meeting to order in the Chesterfield Twp. Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

PRESENT:

Murney Bell, Alan Naldrett, Michael Miller and Rachel Pavelek

ALSO PRESENT:

Elizabeth Madson, Library Director, Scott DeMuynck, Township Liaison, Julia Pavelek, Brandon Roaland, Randy McCoy and Linda Hartman

ABSENT: Keith Nelson

Approval of Agenda:

Motion to approve the agenda was made by Trustee Miller, supported by Trustee Naldrett.

APPROVED

AYES: All

NAYS: None

MOTION CARRIED

Approval of Consent Agenda:

The Consent Agenda contained regular minutes for the February 21, 2018 meeting, Treasurer's Reports for October 2017, November 2017, December 2017, January 2018, Expense Reports for February and March 2018, 2018 YTD Budget Report and the Director's Report with statistics from February and March 2018. The Motion was made by Trustee Naldrett to approve the Consent Agenda with support by Trustee Miller.

APPROVED

AYES: All

NAYS: None

MOTION CARRIED

Old Business:

None

New Business:

Action Item 6A - "Budget Amendment" -Transfer \$7,250.00 to Line Item 719 Benefits from the J Fund to cover the cost of the 2017 unemployment claim. The motion to approve as submitted was made by Trustee Naldrett with support by Trustee Miller.

APPROVED - Transfer
\$7,250.00 to Line 719
Benefits from the J Fund to
cover 2017 Unemployment
claim expenses.

ROLL CALL VOTE

President Bell: Aye

Alan Naldrett: Aye
Michael Miller: Aye
Rachel Pavelek: Aye
NAYS: None

Action Item 6B - "Amend Circulation Policy: Attachment A" - Attachment A provides updated information regarding the formats of materials in circulation at the library, and details about hold requests, due dates, fees and replacement costs of these items. The motion to approve as submitted was made by Trustee Naldrett with support by Trustee Pavelek.

**APPROVED AS
SUBMITTED**

AYES: All
NAYS: None

MOTION CARRIED

Action Item 6C - "Personal Property Tax Reimbursements" - Director Madson updated the Board about personal property tax reimbursements, legislation, millage rate calculation and distribution. No action was taken.

NO ACTION TAKEN

NO ACTION TAKEN

Action Item 6D - "Facilities" - Director Madson shared information and quotes for a proposal from Legat Architects for a new Facility Needs Assessment, and a proposal from Library Design Associates for upgrades to staff work stations. The Board considered preparing an RFP for upgrades, land, and/or a Needs Assessment but will wait until the next meeting. No action was taken.

NO ACTION TAKEN

NO ACTION TAKEN

Public Comments:

- Linda Hartman provided historical information related to previous library efforts to acquire land and build a library, including Seville Manor.
- Scott DeMuyneck will inquire about available land through the township.
- Linda Hartman inquired about the Board vacancy and submitted a letter of interest to fill the vacancy on the Board.

Board Comments:

- A library with a nature preserve was suggested by Trustee Naldrett during Linda Hartman's comment regarding building a library.

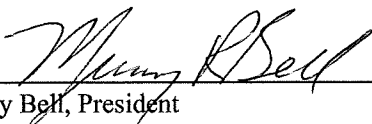
Adjournment:

ADJOURNMENT

Motion by Trustee Naldrett with support by Trustee Miller to adjourn at 7:02 p.m

AYES: All
NAYS: None

MOTION CARRIED



Murney Bell, President