

Approved Minutes of the  
Chesterfield Township Library  
Regular Board Meeting  
September 19, 2018

Library Board President Murney Bell called the meeting to order in the Chesterfield Twp. Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

**PRESENT:**

Murney Bell, Alan Naldrett, Rachel Pavelek, and Linda Hartman

**ALSO PRESENT:**

Elizabeth Madson, Library Director; Scott DeMuyneck, Township Liaison; John Gideon

**ABSENT:**

Keith Nelson, Michael Miller, excused.

**Approval of Agenda:**

Motion by Trustee Naldrett to approve the meeting agenda. Support by Trustee Hartman.

AYES: All

APPROVED

NAYS: None

**MOTION CARRIED**

**Approval of Consent Agenda:**

The Consent Agenda contained minutes for the June 20, 2018, June 22, 2018, and August 31, 2018 meetings, Expense Reports for May, June, July and August 2018, Director's Report, Statistical Report for June, July and August 2018, Summer Reading 2018 Report, and Bookkeeping Cash Flow Summary Reports for January, February, March and April 2018. Motion by Trustee Naldrett to approve the Consent Agenda, with support by Trustee Pavelek.

AYES: All

APPROVED

NAYS: None

**MOTION CARRIED**

**Old Business:**

None.

**New Business:**

Action Item 6A - "Wine Education Program" - Motion by Trustee Hartman, with support by Trustee Naldrett to approve the application for a special license to serve alcoholic beverages at the Wine Education program to be held October 12, 2018.

AYES: All

APPROVED

NAYS: None

**MOTION CARRIED**

Action Item 6B - "Receive and File Audit" - Following a presentation by John Gideon, CPA, Buss & Company, P.C. regarding the Library's 2017 audit, motion by Trustee Hartman with support by Trustee Pavelek to receive and file the 2017 Financial Report with Supplemental Information (Audit).

AYES: All

APPROVED

NAYS: None

**MOTION CARRIED**

Action Item 6C - "MERS Retirement Plan Funding" - Motion by Trustee Hartman with support by Trustee Pavelek to transfer \$32,400 to MERS, Line Item 719 Benefits, from the J Fund balance.

AYES: All

APPROVED

NAYS: None

**MOTION CARRIED**

Action Item 6D - "November Board Meeting Date" - Motion by Trustee Pavelek with support by Trustee Naldrett to change the November Board meeting date to November 8, 2018 at 6:30 p.m.

AYES: All

APPROVED

NAYS: None

**MOTION CARRIED**

Closed Session: Motion by Trustee Pavelek supported by Trustee Hartman to go into Closed Session at 7:00 p.m. in accordance with the Open Meetings Act 267 of 1976 for the purpose of discussing the personnel contract for the Library's Bookkeeper.

**ROLL CALL VOTE**

APPROVED

Murney Bell: Aye

Rachel Pavelek: Aye

Linda Hartman: Aye

Alan Naldrett: Aye

NAYS: None

**MOTION CARRIED**

Motion by Trustee Bell to exit Closed Session at 7:06 p.m., supported by Trustee Naldrett.

**ROLL CALL VOTE**

APPROVED

Rachel Pavelek: Aye

Linda Hartman: Aye

Alan Naldrett: Aye

Murney Bell: Aye

NAYS: None

**MOTION CARRIED**

Motion by Trustee Hartman to Open Session at 7:07 p.m., supported by Trustee Pavelek.

AYES: All

NAYS: None

**MOTION CARRIED**

**APPROVED**

Action Item 6E - "Personnel Contract Recommendation" - Motion by Trustee Hartman, supported by Trustee Pavelek to accept the recommendation made in closed session in regards to the personnel contract for the Library's Bookkeeper.

**ROLL CALL VOTE**

Murney Bell: Aye

Linda Hartman: Aye

Rachel Pavelek: Aye

Alan Naldrett: Aye

NAYS: None

**MOTION CARRIED**

**APPROVED**

**PUBLIC COMMENT**

General discussion was introduced for future consideration of contributing a percentage of the budget surplus to a Library building fund.

**PUBLIC COMMENTS**

General discussion was held about the current library building standard of 1 square foot per capita, the appropriate size of considered property, and best traffic flow.

**Adjournment:**

Motion by Trustee Naldrett with support by Trustee Pavelek to adjourn at 7:18 p.m.

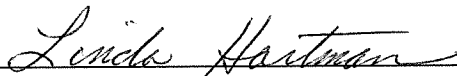
AYES: All

NAYS: None

**MOTION CARRIED**

**ADJOURNMENT**

**APPROVED**



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Linda Hartman, Secretary