

Approved Minutes of the
Chesterfield Township Library
November 20, 2019

Library Board President Murney Bell called the meeting to order in the Chesterfield Twp. Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

PRESENT:

Murney Bell, Linda Hartman, Rachel Pavelek, Kim Rastigue

ALSO PRESENT:

Elizabeth Madson, Library Director

ABSENT:

Alan Naldrett, Annette Goike

Approval of Agenda:

Motion by Trustee Rastigue to approve the meeting agenda as amended to add New Business Action Item 6E Financial Planning. Support by Trustee Hartman.

AYES: All

NAYS: None

MOTION CARRIED

APPROVED

Approval of Consent Agenda:

The Consent Agenda contained minutes for the October 16, 2019 meeting, Cash Flow Summary Report for September 2019, Expense Report and YTD Budget Report for October 2019, Director's Report, Statistical Report for October 2019, Quality Services Audit Checklist (QSAC) letter of congratulations from Randy Riley, State Librarian and QSAC "Essential" certificate October 2019-October 2022, Chesterfield Township Library and Chesterfield Historical Society agreement letter, five staff Michigan Library Association (MLA) conference summaries, MLA 2018-2019 Annual Report, and updated Board contact list. Motion by Trustee Hartman with support by Trustee Pavelek to approve the consent agenda.

AYES: All

NAYS: None

MOTION CARRIED

APPROVED

Old Business:

None.

New Business:

Action Item 6A - "2020 Board Meeting Schedule." - Motion by Trustee Hartman with support by Trustee Pavelek to approve the 2020 Board Meeting Schedule.

AYES: All

NAYS: None

MOTION CARRIED

APPROVED

Action Item 6B - "2020 Library Closures." - Motion by Trustee Hartman with support by Trustee Rastigue to approve the 2020 Library closures.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Action Item 6C - "25th Anniversary Gala Update." - The Board discussed the 25th Anniversary gala dinner and fundraising celebration.

NO ACTION

Action Item 6D - "Bylaws Review." - The Board reviewed and discussed the current Bylaws. Motion by Trustee Rastigue with support by Trustee Hartman to approve the Bylaws as is, with no amendments.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Action Item 6E - "Financial Planning." - Motion by Trustee Rastigue with support by Trustee Hartman to approve the submission of the formal engagement letter, with the addition of fees, to Michael Gormely with Hutchinson, Shockey, Erley & Co. in order to begin discussions that will assist in financial planning with regard to the new public library.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

PUBLIC COMMENT

PUBLIC COMMENTS

Director Madson provided the Board with a Narrative from Stantec that accompanies the new public library renderings, and a list of QSAC gap areas for the "Enhanced" level certification.

Adjournment:

ADJOURNMENT

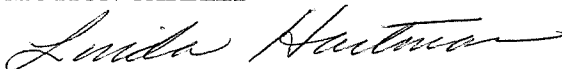
Motion by Trustee Rastigue with support by Trustee Pavelek to adjourn at 7:25 p.m.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED



Linda Hartman, Secretary